BARKWAY AND NEWSELLS PARISH PLAN GROUP

Meeting held at 26 High Street, Barkway, at 7.30 pm

Present: Gordon Baker, Sonia Falaschi-Ray, Cecilia van der Heijden, Bob Davidson

Apologies: Kate Beale, Simon Taylor

1. **Minutes of Meeting** held on 27th November 2009 were agreed and signed. Sonia was elected temporary Chairman in Simon's absence

2. **Matters Arising**:
   - Ascertain state of ITV Grant from Kate. **Action Celia**

3. **Terms of Reference:** Following the difficulties in obtaining a quorum of 4 an amendment was tabled and signed reducing the quorum to 3. The Terms of Reference to be updated. **Action: Celia**

4. **Steering Group:**
   - Due to pressure of work the Steering Group (originally 7 now 5 but effectively 4) is sadly depleted so time to recruit more volunteers. The Group has the following as possible volunteers: Shirley Streater, Jean Pooley, William Lee, Jackie Connolly and Steve Alsop who are to be invited to the next meeting. **Action: Gordon**
   - An email to be sent to Richard Burt as we have not heard from him in a while to find out how he is and ask whether he would prefer to work on occasional projects rather than be a full time Steering Group member. **Action: Celia**

5. **Art Competiton**
   - Eight entries: the winner was selected by Sonia and Cecilia. Sonia presented certificates to all eight participants at the School Assembly on Friday 29th January and praised the efforts of all participants. A prize was given to the overall winner, Ruby Cockerton. (William Dimsdale and Annie Jordan were joint second)
   - The event was deemed to be a great success and the school were pleased with the involvement of the Steering Group
   - All entries are to be on display in the Church on Market Day 8th May 2010. (The School have the pictures at present.) **Action: Celia**
   - Winning entry is to be put on the front cover of the Diary. **Action: Gordon**

6. **Analysis of Questionnaire**
   The Group expressed their appreciation for the terrific job done by Bob Davidson analysing the questionnaire. Bob Davidson then presented his Analysis which also contained verbatim every comment made on the

questionnaire. Attached to the Minutes is a brief summary of the Analysis prepared by Gordon.

Following points were discussed for consideration:

- Demographic: Although we had 29% response it would be good to get more detail of the village demographic to ensure the plan provides for all age groups. The analysis showed that retired people were the largest group to have completed the questionnaire. May need another brief focussed survey to establish exact demographic make-up of the village (may be door to door).
- Publish the full Analysis and Gordon's Summary on web site, and advise via the Diary where a hard copy of the Analysis and Summary are available for viewing (Reading Room suggested).
- A Young Persons Questionnaire (up to age 17) to be considered to ensure the Plan encompasses the youth of the village.
- May be Discussion Group**:** Hire the Village Hall and invite the public to discuss the initial findings of the Questionnaire and obtain volunteers to help find solutions to the issues identified
- Traffic, Roads and Pavements: featured across the village as a major problem as regards safety. The Steering Group is to contact the Highways Department to identify feasible solutions and obtain costings.
- Other issues raised by the Questionnaire eg Shop, recreation, the environment etc to be considered by the Group with the help of volunteers
- Final survey presenting feasible solutions to be circulated so that Parish Plan can be drawn up.
- Helpful notes to be produced to assist in resolving those items (eg Mobile phone and Internet access) which needed to be dealt with by an individual.

7. **Therfield Parish Plan:** Cecilia had circulated the Group with a report covering the salient points gleaned from her meeting with Christine Jutsum and Christopher Perry who were very helpful and a copy of their Plan is available for viewing if requested. Some useful information was proffered re printing the Plan.

7. **Finance:**
From the data available in Kate's absence Celia advised that the balance of the Group's account is £152.67 (£250 less £8.31 and £89.02)

8. **Date of next meeting:** The11th February 2010 in the Reading Room at 7.30 pm to which the volunteers should be invited was suggested. However it would be good to have more of the Steering Group present so try to arrange a meeting week commencing Monday 15th February.