

**Minutes of Barkway Parish Council Meeting
Held in the Reading Room on 10 October 2011 at 7.30pm.**

- 1. Present:** K McCormick (Chair for meeting)
S Alsop
A Terry
J Cockerton
S Taylor
J Dalton
A Murphy

Also present - District Councillor G Morris

- 2. Apologies:** None

- 3. Councillor's Declaration of Interest:** J Cockerton (Planning – Highfield Farm), S Alsop (Planning – Highfield Farm), J Dalton (Planning – Wheatsheaf Meadow)

- 4. 4.1 Minutes:** Approved and signed as read

4.2 Matters Arising: Red Telephone Box – It was agreed that this project should be progressed now. **(Needs a Portfolio)** The Clerk had received the requested information regarding the defibrillator and would investigate this further. **CT**

- 5. Public Session:** It was proposed and agreed to defer this until after item 6.

- 6. Council Administration:**

6.1 Corporate Governance

6.1.1/2 To adopt new Financial Regulations and Risk Assessment: It was agreed to defer this adoption until the November meeting. **CT/SA/AM**

6.2 Co-option and Welcome to new Councillors – Cllrs. Jim Dalton and Andrew Murphy were co-opted and welcomed on to the Parish Council.

6.3 Training – The Council approved a request that the Clerk could attend a forthcoming HAPTC course on ‘Agenda Setting and Minute Taking’, the cost of which would be £30.

The meeting was then adjourned for the Public session.

The public session opened at 8.10pm

- 5. Public Session:** Present: residents from Barkway and Nuthampstead.

The Council agreed to hear Mr Martin Barker, a resident from Nuthampstead, owner of Nuthampstead Shooting Ground, who spoke on the current planning application for the Shooting Ground. Mr Roy Rowe, a resident of Barkway, addressed Council on the same planning application.

The public session closed at 9pm

The meeting then reconvened

District Councillor

District Councillor Gerald Morris was welcomed to the meeting. He gave the Council an update on various current planning applications and other local issues. The council thanked Cllr. Morris for attending the meeting.

- 7. Website:** - Cllr. McCormick reminded the Council that new information should be relayed to Gordon Baker for inclusion on the website. It was reported the website

received over 20 hits per day, September had 518 hits, with 188 first time visitors.
CT/KM

8. NH Partnership Rural Community Pot – Grant Application. Cllr. Alsop, with the assistance of Gordon Baker, had submitted this application. Cllr. Terry had attended the Parish Council Networking Meeting at Weston where he was told that we had been awarded a Grant of £1,000 towards the cost of hosting the Barkway Village Queen's Diamond Jubilee Celebration in June 2012. The Council extended their thanks to Cllrs. Alsop and Terry and Mr Gordon Baker for their efforts.

9. HGV Traffic: The Clerk reported that she had chased Herts County Council for a response regarding the results of their road network survey. It was also reported that residents were concerned about the high volume of HGVs transporting sugar beet through the village. The Clerk had phoned the contractor Bryan J Nunn Haulage Ltd and had been informed that it was a seasonal contract that would continue for one week per month until February.

10. Portfolio Reports

10.1 Planning and Highways:

10.1.1 Former RAF Mast Site – planning endorsed by the Parish Council.

10.1.2 Highfield Farm – objection lodged.

10.1.3 Barkway Golf Club Wind Turbine – letter of objection to be sent. **CT**

10.1.4 Nuthampstead Shooting Ground – further information gathered.

10.1.5 Update on S106 Project, Bus Shelter. It was reported that the project was likely to start imminently. The Clerk to progress chase. **CT**

10.1.6 Update on Speedwatch equipment grant – nothing to report.

10.1.7 Update on progress for school markings – Cllr. Morris reported that he had contacted Gary Henning at Highways, who had agreed to pursue this on our behalf at Herts County Council.

10.1.8 Moving of disabled sign from High Street to Periwinkle Close – further to removal and closer inspection, it was reported that the sign was regrettably not in a good enough condition to be relocated.

10.1.9 Wheatsheaf Meadow Redevelopment – Affordable Homes allocation. It was reported that a site meeting had been arranged to take place between Jarvis Contractors Site Manager, North Herts Homes, Cllr. McCormick where more information would be gathered.

10.2 Young Persons Affairs: Barkway Youth Club – Cllr. Cockerton reported that Julie and Vince Styles had been running the successful Youth Club for 3 years now and it was proposed and agreed that a letter of thanks should be sent. **JC**

10.3 Environment:

10.3.1 Update on S106 Project – Pond Area. Cllr. Alsop reported this project was due to commence shortly. It was proposed and agreed that in order to secure the quotation price, the equipment of a table and bench should now be ordered but with a delayed delivery date. **SA/CT**

Cllr. Alsop also reported that for safety reasons, two posts with reflectors were required to be installed at either end of the Wagon Wash. **SA/CT**

10.4 Community Liason

10.4.1 Police – No report.

10.4.2 Update on S106 Project Reading Room – Cllr. McCormick reported that there was a new schedule of opening times for the Reading Room Book Exchange facility. It was proposed and agreed that a heavy duty metal filing cabinet and some units and worktop should be purchased and installed in order to complete the renovation of the room. Section 106 monies would be applied for to cover remaining items required. **KM/CT**

10.5 Property and Leisure

10.5.1 Update on S106 Project – 5 aside pitch. It was reported that the 5 aside equipment had been delivered but not yet installed. **Action Councillor Terry**

10.5.2 Bonfire Night – Cllr. Terry reported that preparations were underway. The bonfire would be in a new location on the right hand side of the Rec. Measures were being taken this year to prevent unwanted material being put on the bonfire.

It was also mentioned that rabbits were becoming a major problem in the Recreation Ground.

Councillor Murphy was thanked for making the new seats for the children's play equipment. **CT**

10.6 Pavilion Project and Parish Plan

10.6.1 Pavilion Project - Cllr. Taylor reported that a specification for the new Pavilion was to be drawn up and three tenders would be obtained. **ST**

10.6.2 Parish Plan – An update was aimed to go out with the December edition of the Bulletin. **ST**

10.7 New Projects – Queen's Diamond Jubilee Celebrations 2012

The next meeting was due to take place on 10th November. Cllr. Alsop reported that he wanted to encourage all village organisations to be involved in the planning and organisation of this event. A flyer would be produced in time for the forthcoming Forum meeting and e-mails sent out. The possibility of installing a flagpole and the giving out of some commemorative gifts to the children of the village would be investigated. **SA/CT**

11. Finance

11.1 Quarterly Financial Report to the Council:

The Clerk provided the Parish Councillors with actual and projected income and expenditure figures to 31st March 2012. The predicted balance carried forward to the next financial year was £3,519.29.

11.2 Update on current financial position:

Parish Council Account:

The Parish Council bank balance at 10.10.2011 was £30,904.94

Receipts since the last meeting:

£160.00 – Barkway & Barley FC – Football Fees

£114.00 – Great Chishill FC – Football Fees

Payments since last meeting:

£12.00 – Veolia – Direct Debit Water Pavilion

£250.00 – Reading Room A/C – Transfer

11.3 Payments authorised at the meeting:

£540.00 – Bridletree Ltd – Revised Pavilion Plans

£60.00 – Thomas Bentley – Street Cleaning x 4 weeks

£450.00 – Catharine Toms – Clerk’s Monthly Salary + Office Exps

£5.45 – Ken McCormick – Postage Expenses

Reading Room Account:

Bank Balance at 10.10.11 was £372.38

Receipts since the last meeting:

£250.00 – Barkway Parish Council - Transfer

£10.00 – Royston Market – Donation re: Advert

Payments since the last meeting:

£27.00 – Eon Direct Debit for Electricity

11.3 To consider and authorise Grant applications from Barkway Chapel and Barkway Church – Grant applications had been received for assistance with the cost of churchyard maintenance. These were considered and it was proposed and agreed that a grant of £350 should be given to Barkway VCC and £175 should be given to Barkway Chapel. **CT**

12. Correspondence:

1. CPRE – Village of the Year 2012

2. NHDC – Requesting approval of the naming of Bonds Crescent – approved. **CT**

13. Date of next meeting: Monday 14th November in the Reading Room at 7.15pm for 7.30pm start.

There being no further business the meeting ended at 9.30pm